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# MINUTES

## ***Emergent*** Meeting of the Board of Governors

*September 22, 2012 at 11:30 AM at ITPI., New Delhi, India*



### **School of Planning and Architecture: Vijayawada**

(Established 2008 by Ministry of Human Resource Development, Government of India)  
S.No. 71/1, NH-5, Nidamanuru, Vijayawada – 521 104, Andhra Pradesh, India



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### Emergent Meeting of the Board of Governors of SPAV scheduled on September 22, 2012 at 11.30 AM at ITPI, New Delhi, India

#### Members Present:

S.No.	Name	Member / Chairman / Special Invitee
1	<b>Prof. (Dr.) S.K. Khanna</b>	Chairman
2	<b>Ar. Prafulla Karkhanis</b> , President, IIA	Member
3	<b>Sri D.S Meshram</b> , President, ITPI	Member
4	<b>Sri Shailendra Kumar</b> , Deputy Secretary (in place of Ms. Amita Sharma <sup>I.A.S.</sup> , Addl. Secy.-TEL, DHE-MHRD)	Member
5	<b>Dr. Dev Swarup</b> , Jt. Secy., UGC	Member
6	<b>Dr. K.P. Isaac</b> , Member-Secretary, AICTE	Member
7	<b>Prof. (Dr.) Shovan K. Saha</b> , Director, SPAV	Member
8	<b>Prof. (Dr.) Ramesh Srikonda</b> , HoD – Architecture, SPAV	Member
9	<b>Prof. (Dr.) Ayon K Tarafdar</b> , HoD – Planning, SPAV	Member
10	<b>Dr. P. Krishna Mohan</b> , Registrar, SPAV	Secretary
11	<b>Prof. Venkata Krishna Kumar S</b> , Former Registrar, SPAV	Spl. Invitee

Sri Mahendra Raj, Ar. Sri Balbir Verma, Sri A.N. Jha, JS & FA, DHE-MHRD, Sri J.B. Kshirsagar, Chief Planner, TCPO and Sri M.G. Gopal <sup>I.A.S.</sup>, Principal Secretary, Higher Education, GoAP regretted their inability to attend the meeting, due to prior commitments.

The Chairman welcomed the Members and thereafter took up the agenda items. Prof. Venkata Krishna Kumar S, Associate Professor of Architecture and Former Registrar introduced Dr. P. Krishna Mohan, Registrar, SPAV to the Board of Governors. The Board thanked Prof. Venkata Krishna Kumar S for discharging additional duties as Registrar & D.D.O during 10.08.2010 – 01.08.2012 and welcomed Dr. P. Krishna Mohan to the meeting as Secretary to the BoG.

As requested by the Chairman, Director, SPAV apprised the Members about the proceedings of **a) MHRD meeting held on 02.08.2012**, attended by Dr. Ramesh Srikonda in place of Dr. Saha wherein the matter related to award of Degrees to students of SPAV was discussed.

After elaborate discussions, the Board unanimously resolved as follows:

#### **RESOLUTION NO. 57**

The Board expressed concern that there is an urgent need to resolve the issue related to award of degrees and accordingly requested the Govt. of India to expedite the matter.

b) **MHRD meeting held on 11.09.2012** attended by Director, SPAV and Chairman, BoG of SPAV, wherein the status of land, staff recruitment and temporary hired campus were reviewed. Director has explained the urgency for moving into a hired campus owing to pressure from A.N.U authorities as well as inadequate space available. Director, has also explained that the said relocation was done as per standard procedure.

After elaborate discussions, the Board unanimously resolved as follows:

**RESOLUTION NO. 58**

- i) SPAV shall closely monitor land alienation issue with the GoAP
- ii) To approach CPWD meanwhile with a request to examine the possibility of 'online tendering' with a view to save time.
- iii) To work towards finalisation of SPAV campus design drawings by the BWC and seek approval of BoG
- iv) SPAV to detail out various steps related to approval of building Plans (SPAV permanent campus along ITI road, Vijayawada) by the competent local bodies, before commencement of construction.

<b>Item # 1</b>	<b>To confirm the Minutes of the <i>Thirteenth</i> Meeting of the Board of Governors of SPAV held on July 10, 2012 at New Delhi</b>
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The Board deferred this item and advised to place the same in the next 'regular' BoG meeting.

<b>Item # 2</b>	<b>To present the Action Taken Report on the Minutes of the <i>Thirteenth</i> meeting of the Board of Governors of SPAV held on July 10, 2012 at New Delhi</b>
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The Board deferred this item and advised to place the same in the next 'regular' BoG meeting.

<b>Item # 3</b>	<b>To consider and approve the Annual Report of SPAV for 2010-11 F.Y (for the period ending 31<sup>st</sup> March 2011)</b>
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Annual Report of SPAV for 2010-11 F.Y. containing the Audit report for 2010-11 F.Y. was approved by the Board as presented, for onward submission to the MHRD.

The Board has also made the following observations:

- a) the position on 'Advances' should be reviewed by SPAV and reported in the next BoG. Henceforth, advances may be settled with clear guidelines that they be settled within three months from the date of issue.
- b) SPAV should appoint a Sub-committee to settle/recover all the pending advances within one month
- c) SPAV should request MHRD for sanctioning the post of "Finance Officer"

<b>Item # 4</b>	<b>To consider and approve the Annual Accounts of SPAV for 2011-12 F.Y.</b>
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Internal Audit Report and Annual Accounts of SPAV for 2011-12 F.Y. were approved by the Board as presented.

<b>Item # 5</b>	<b>To consider and approve the terms and conditions for the newly appointed Registrar, SPAV</b>
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The Board noted that Dr. P. Krishna Mohan has reported to duty as Registrar, SPAV on 01.08.2012. The Board advised that the terms and conditions of the Registrar may be as per the provisions applicable to Registrar of SPA New Delhi.

The matter regarding Authorised Signatories to operate the bank accounts of SPAV and to sign the cheques as follows:

**RESOLUTION NO. 59**

The Board unanimously resolved that the following Officers are designated as Authorised Signatories out of whom any Two Officers are authorised to sign the Cheques of SPAV up to a maximum limit of Rs. 1,00,000 (Rupees One Lakh only) while Director, SPAV should be one of the two signatories for Cheques above the limit of Rs. 1,00,000 (Rupees One Lakh only):

1. Director, SPAV
2. Registrar, SPAV
3. Asst. Registrar, SPAV

<b>Item # 6</b>	<b>To consider and ratify the action of hiring the first floor of Nidamanuru campus building</b>
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The Board has noted the matter and directed SPAV to obtain FRC for the first floor of Nidamanuru campus building at the earliest and submit the same to MHRD along with a justification report if necessary. The justification report shall outline the urgency of relocating the campus in the hired premises and for entering into agreement for ground and first floor on the basis of FRC for ground floor and refer it to MoHRD for necessary action in the matter.

<b>Item # 7</b>	<b>To consider and decide on hiring the second floor of Nidamanuru campus building for relocating the Boys Hostel</b>
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The Board deferred the item.

<b>Item # 8</b>	<b>To consider and ratify the action initiated by the School for conducting spot round of admissions to fill up the vacant seats for 2012-13 A.Y</b>
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The Board has noted the matter and ratified the action initiated by the School for conducting spot round of admissions to fill up the vacant seats for 2012-13 A.Y.

<b>Item # 9</b>	<b>To report the submission of revised budget proposals and release of funds for 2012-13 F.Y</b>
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The Board has noted the matter and advised the Director to resubmit the budgetary proposals to MHRD after making the corrections and subjecting the increase in 'travelling and local conveyance charges' expenditure to a maximum of 10% over the same of the previous year.

Under any other item, the following item was discussed:

**Superannuation of Dr. Shovan K Saha, Director, SPAV by October 31, 2012**

The Board noted that the present Director Dr. Shovan K Saha who is on deputation from SPA New Delhi, is due for superannuation on October 31, 2012 and noted his request to be relieved w.e.f October 10, 2012 so as to enable him retire from SPA New Delhi.

The Board decided to seek necessary directions of MHRD in this regard.

As there was no other item for discussion, the meeting ended with a vote of thanks to the Chair.